53 North Tutoring

Parent and Tutor Agreement

Nov 8, 2026

By signing, the parent or guardian agrees to the rules below, and 53 North Tutoring agrees to provide the tutoring described here. It is written in plain language so both sides know what to expect.

> Sign online with the booking form at 53northtutoring.ca, or fill in section 15, sign this copy and email a photo or scan to info@53northtutoring.ca.

1. Who this agreement is between

- **Tutor:** Devyn Mumert, operating as 53 North Tutoring, a sole proprietorship based in Edmonton, Alberta ("53 North", "the Tutor"). Email: info@53northtutoring.ca
- **Parent or guardian:** the person who signs below and is responsible for the student and for payment ("the Parent").
- **Student:** the child named in the signature section ("the Student").

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2. What the tutoring covers

1. 53 North provides online tutoring in math and science for students in kindergarten to grade 12, including Alberta diploma courses and IB courses.
2. Sessions are held over video call. The Tutor chooses the video platform and sends the link before each session.
3. Each session works on what the Student is covering in class and on the areas the Student finds hardest. The Tutor may share notes, practice questions and a short summary of what was covered and what to work on next.
4. The Tutor is not a teacher of record for the Student's school and does not complete homework, assignments or exams for the Student.

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3. Fees and payment

Service	Fee
Kindergarten to grade 8, one-on-one	$30 per hour, or $25 for a 45-minute session

Service	Fee
Grades 9 to 12, Alberta courses, one-on-one	$35 per hour
IB courses, one-on-one	$45 per hour
Diploma prep group (Science)	$75 per student for the full 3-week course
Study guides (digital)	Price shown on the Etsy listing

1. All amounts are in Canadian dollars.
2. The first 15-minute consultation is free.
3. Payment is by Interac e-Transfer, and is due in full before each session starts unless the Tutor agrees in writing to a different schedule.
4. Fees are for the time booked, whether or not the full time is used. Time is not carried over to later sessions.
5. 53 North will give at least 14 days' written notice before any fee increase, and a rate change never applies to a session already booked and paid for.

4. Scheduling, cancellations and lateness

1. Sessions are booked by email in advance. Both sides will try to keep the same time each week.
2. Cancelling or rescheduling: the Parent must give at least 24 hours' notice. With that notice, the session is moved at no charge, as long as a new time can be found.
3. Late cancellations and no-shows: with less than 24 hours' notice, or if no one joins within 15 minutes of the start time, the full session fee is charged. The Tutor may waive this for illness or emergencies.
4. If the Student is late, the session still ends at the planned time and the fee does not change.
5. If the Tutor cancels, the session is rescheduled at no charge, or refunded if a new time cannot be found. The Tutor will give as much notice as possible.
6. If the Tutor or Student has a technical problem that prevents the session, the Tutor will try to fix it and, if needed, reschedule at no charge.

5. Diploma prep groups

1. Prep groups are small, online courses of up to 5 students. They cover the essentials before a diploma exam and are paid per student for the full course.
2. The Science prep course runs for 3 weeks, with one 2-hour session each week. Prep groups run only if there is enough interest.
3. A group runs only if enough students sign up. If a group does not run, every student who signed up is offered a discounted rate on one-on-one tutoring instead, or a full refund of anything already paid.
4. After the first session, a prep course fee is not refundable, because the spot cannot be filled. If a session is missed, the Tutor will share the notes but is not required to repeat it.
5. Students in a group agree to be respectful and not to record or share the session, other students' names or their questions.

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6. Study guides

1. Study guides are digital PDF files sold through the 53 North Etsy shop. They are subject to Etsy's own purchase terms, refund rules and policies, and not to this agreement.
2. A guide is for the personal use of one student. It may not be copied, shared, resold, posted online or used for group or classroom teaching.
3. 53 North keeps the copyright in the guides. Students enrolled in tutoring may receive a guide at no cost, and the same rules apply.
4. The guides are original study material and are not endorsed by, or connected to, Alberta Education or the IB. They support study but do not replace the course, the textbook or the exam instructions.

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7. No guarantee of results

The Tutor will teach carefully and give honest, caring feedback, but cannot promise any particular mark, grade, test result, exam result, university admission or scholarship. A student's results depend on many things the Tutor does not control, such as effort, practice between sessions, attendance, the school's marking and exam conditions. The Parent agrees that no one at 53 North has promised a specific result, and that no payment is refundable because of a result.

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8. What the Parent and Student agree to do

1. Give accurate information about the Student's course, school, needs and any learning supports that affect tutoring.
2. Make sure the Student attends on time with the materials needed, such as a pencil, paper, a calculator and the class textbook or notes.
3. Make sure the Student does the practice work agreed on between sessions. Progress depends on it.
4. Pay on time as set out in section 3.
5. Treat the Tutor with respect, and make sure the Student does the same. The Tutor may end a session early, with no refund for the unused time, if behaviour is disrespectful, unsafe or prevents learning.
6. Not ask the Tutor to do anything dishonest, such as complete graded work, sit a test, or write assignments for the Student. Academic honesty is a firm rule.
7. Keep the Tutor's notes, practice questions and guides for the Student's own use.
8. Contact the Tutor only through info@53northtutoring.ca or the contact method agreed for scheduling, within reasonable hours. The Tutor will reply within 2 business days.

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9. Online sessions and safety

1. A parent or another responsible adult must be at home during sessions with students under 18, and the Student should use a shared or common space in the home, not a closed bedroom, where possible. The adult does not need to sit in, but may.
2. Parents are welcome to observe, join briefly at the start or end or for the whole thing, or ask the Tutor for a summary of any session.
3. **No recording.** The Tutor will not record video or audio of sessions. The Parent and Student agree not to record, screenshot or share any part of a session without the Tutor's written permission. A short written note of the session may be kept as described in section 10.
4. The Tutor will use only the video platform and the email address named in this agreement to contact the Student, and will not contact the Student privately through social media or messaging apps.
5. The Tutor will not meet the Student in person, give the Student a ride, or offer gifts, as these are outside this service.

6. The Parent is responsible for the Student's device, internet connection and home environment during sessions. The Tutor is not responsible for problems that come from them.

10. Privacy and confidentiality

1. **What is collected.** 53 North collects only what it needs to tutor: the Student's name, grade, school, course, the Parent's name and email, scheduling details, short session notes and payment records. 53 North handles this information under Alberta's Personal Information Protection Act.
2. **How it is used.** It is used to schedule and teach sessions, keep progress notes, update the Parent, take payment and keep business records. It is never sold or used for advertising.
3. **How it is kept.** Records use student codes in place of full names where possible, are kept in a private, secured place, and are kept only as long as needed for tutoring, payment records and legal reasons, and then deleted or destroyed.
4. **Who sees it.** Only the Tutor. Information is shared with others only if the Parent agrees in writing, if the law requires it, or as described in section 11.
5. **Your rights.** The Parent may ask at any time to see, correct or remove the information held about the Parent or Student, or withdraw consent for future use, by emailing info@53northtutoring.ca. Withdrawing consent may mean tutoring can no longer continue.
6. **Photos, names and testimonials.** 53 North will not use the Student's name, image, work or feedback in marketing or social media without the Parent's separate written permission, given in the signature section.
7. **What the Tutor is not.** The Tutor is not a doctor, psychologist or special education professional, and will not diagnose or treat learning, medical or emotional conditions. The Parent should share any needs that affect learning so the Tutor can adjust, and should consult a qualified professional for any such concern.

11. Child safety: the limit on confidentiality

The Tutor will keep what a Student shares private, with one firm exception. Alberta law (the Child, Youth and Family Enhancement Act) requires anyone who has reasonable grounds to believe a child is being harmed or is at risk to report it to child intervention services. The Tutor will make that report if needed, without first asking for permission. The Tutor may also contact emergency services or the Parent right away if a Student appears to be in immediate danger.

12. Responsibility and liability

1. The Tutor will provide the service with reasonable care and skill.

2. To the fullest extent the law allows, 53 North is not responsible for indirect or consequential losses, such as a lower mark than hoped for, a missed opportunity, or a lost admission or scholarship.
3. To the fullest extent the law allows, any claim against 53 North or the Tutor is limited to the fees the Parent paid in the 3 months before the problem happened.
4. Nothing in this agreement limits responsibility that the law does not permit to be limited, including responsibility for deliberate harm, gross negligence, or fraud.
5. The Parent is responsible for any loss or damage caused by the Parent's or the Student's own breach of this agreement.
6. 53 North is not liable for delays or missed sessions caused by events outside its control, such as illness, power or internet outages, or severe weather, and will reschedule where it can.

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13. Ending the agreement

1. Either side may end tutoring at any time with 7 days' written notice (an email is enough). Sessions already booked inside that notice period are still charged unless the Tutor agrees otherwise.
2. If a payment has been made for sessions that will not be delivered, 53 North refunds that amount within 14 days, except for prep course fees under section 5.
3. 53 North may end tutoring right away if payment is repeatedly late, if there are repeated no-shows, if behaviour is unsafe or disrespectful, or if the Parent or Student breaks this agreement in a serious way.
4. Sections about privacy, child safety, liability, study guide rights and general terms continue after the agreement ends.

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14. General terms

1. **Alberta law.** This agreement is governed by the laws of Alberta and Canada. Any dispute that cannot be settled informally within 30 days of the Parent or Tutor raising it in writing will be handled in the courts of Alberta.
2. **Talk first.** Both sides will try to solve a problem by talking or emailing before taking any other step.
3. **Changes.** This agreement can be changed only in writing, by email from both sides. 53 North may update its policies for new bookings with 14 days' notice.
4. If part is unenforceable, the rest of the agreement still applies.

5. **Whole agreement.** This is the whole agreement between the Parent and 53 North for tutoring. It replaces any earlier spoken or written understandings about the same matters.
6. **Signing electronically.** A typed name, an e-signature or a signed photo or scan counts as a signature, and each side keeps a copy.
7. **Age and authority.** The Parent confirms they are at least 18 and have legal authority to agree on the Student's behalf. Where the Student is 18 or older, the Student signs as the Parent and takes on the Parent's duties.

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15. Signatures

By signing, the Parent confirms they have read and understood this agreement, had the chance to ask questions, and agree to it.

Student

Student's name _____

Grade and school _____

Course(s) _____

Start date _____

Parent or guardian

Full name _____

Email _____

Phone (optional) _____

Signature _____

Date _____

Permissions (tick one)

- ☐ 53 North may share the Student's feedback or progress, without the Student's name, in marketing and social media.
- ☐ 53 North may NOT use the Student's feedback, name or image in any marketing or social media.

Tutor

Name	Devyn Mumert, 53 North Tutoring
Email	info@53northtutoring.ca
Signature	***Devyn Mumert***
Date	11/8/2026